



June 16, 2015

**WORK SESSION OF THE BOARD OF SUPERVISORS,
EXECUTIVE SESSION,
AND
REGULAR SESSIONS OF THE BOARD OF SUPERVISORS, BOARD OF DEPOSITS,
FLOOD CONTROL DISTRICT BOARD OF DIRECTORS,
AND HEALTH SERVICES DISTRICT BOARD OF DIRECTORS**

PURSUANT TO A.R.S. § 38-431.02

**10:00 A.M. – Work Session
1:15 P.M. – Executive Session
Immediately Following – Work Session Continues
6:00 P.M. – Regular Session**

**Board of Supervisors First Floor Meeting Room
219 E. Cherry Ave, Flagstaff, Arizona, 86001**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

10 A.M. Work Session

- A. Discussion of the Facilities Master Plan (FMP) Update. **The Board of Supervisors may convene in executive session pursuant to ARS 38-431.03(A) (7) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.**
Facilities Management

Break

1:15 P.M. Executive Session

1. Receive legal advice regarding contemplated litigation regarding Conservation Legacy v. Coconino County. Pursuant to A.R.S. 38-431.03(A) (4) the Board of Supervisors may vote to enter into an executive session with their attorneys to receive legal advice regarding contemplated litigation.
County Attorney

Immediately Following - Work Session Continues

- B. Comprehensive Plan Update regarding Land Use, Growth, Water Resources, and Natural Environment. **Community Development**
- C. Roundtable. To be discussed (Pursuant to A.R.S. § 38-431.02(H) – These matters will not be acted upon):
 - Planning Calendar for 2015
 - Future Agenda Items
 - State and Federal Legislation
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update
 - County Manager's Report
 - Chair's Report
 - Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives)
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Mandy Metzger
 - District 5 – Supervisor Lena Fowler

REGULAR MEETING

6:00 P.M.

Call to the Public for Items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited to a five-minute presentation.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order

Pledge of Allegiance

Call to the Public for Items not on the Agenda

Recognition

Recognize and thank the outgoing members of the Work Force Investment Board and their Youth Council for their service since 1998. **Career Center Director Carol Curtis and DES Leader Tom Colombo**

Board of Supervisors Consent Agenda

1. Approve minutes for May 19, 2015.
2. Approve Warrant Registers. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Information</u>	<u>Computer Register Totals</u>
5/28/15	91509846 – 91510092	\$1,044,229.54
5/28/15	EFT 2832 – 2858	\$79,669.66
6/4/15	91510093-91510303	\$762,772.76
6/4/15	EFT 2859-2891	\$119,038.87
6/11/15	91510304-91510571	\$3,443,848.62
6/11/15	EFT 2892-2925	\$55,528.39
3. Approve Resolution 2015-27 regarding the State Year-End Funding Modifications for additional grant disbursements in the amount of \$7,799 for FY 2015 operational related expenses and approve the corresponding budget adjustment. **Adult Probation**
4. Approve the Contract with Treatment Assessment Screening Center, Inc. (TASC) for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County DUI/Drug Court for FY 2016 in an amount not to exceed \$130,000.00. **Adult Probation**
5. Approve Community Grant funding from District 1 - \$250; District 4 - \$500; to Team Run Flagstaff for the total amount of \$750 to assist Team Run Flagstaff with costs to run Kids Run Flagstaff program. **Board of Supervisors**

6. Approve Intergovernmental Agreement and Contract between Coconino County and the Arizona Department of Economic Security for the County Career Center to provide federal Workforce Investment Act (WIA) Dislocated Worker re-employment services to individuals being laid off from the Walgreens Distribution Center in Flagstaff for a contract amount of \$95,000. **Career Center**
7. Approve Contract No. 866000441BA in the amount of \$147,229.63 between Northern Arizona Council of Governments and Coconino County Community Services for the period of July 1, 2015 -June 30, 2016 for meal and transportation services; and approve the corresponding budget adjustment. **Community Services**
8. Appoint Dorothy Staskey, Patricia Helgeson, and Floyd Nelson to respectively fill the Districts 1, 3 and 4 elected official positions on the Coconino County Community Action Advisory Board; each to a two-year term. **Community Services**
9. Approve the Independent Contractor Agreement No. 07012015-16 between Arizona Community Action Association and Coconino County in the amount of \$127,032.88 to provide utility bill assistance and appliance repair and/or replacement; and approve the corresponding budget amendment. **Community Services**
10. Approve the purchase of \$106,000 in law books from various sole source vendors for the Coconino County Law Library for Fiscal Year 2016. **Courts**
11. Award RFP 2015-107 and enter into a contract with MGT of America for a User Fee and Cost Allocation Study. **Finance**
12. Approve the second renewal of an Agreement with FCI Constructors Inc. for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
13. Approve the second renewal of an Agreement with Loven Contracting for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
14. Approve Surplus Office Supply Donation in the amount of \$50 to Big Brothers Big Sisters. **Finance.**
15. Approve the Juvenile Court Contract Counsel Agreement between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Harris and Winger, P.C., for legally mandated court representation of indigent adults, juveniles and children in delinquency, dependency, severance, Title 8 guardianships and criminal matters in the amount of \$62,500 for Fiscal Year 2015-2016. **Legal Defender**
16. Accept the reimbursement of the Highway User Revenue Fund (HURF), by the Flood Control District for Flood Control District Use of Vehicle No. 15409. **Public Works**
17. Approve the second renewal of an Agreement with Pro Petroleum Inc. to purchase bulk fuel for a one year period beginning July 1, 2015, not to exceed \$950,000.00 **Public Works**

18. Approve the fourth renewal of an Agreement with Turner Engineering, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
19. Approve the fourth renewal of an Agreement with Olsson Associates, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
20. Approve the fourth renewal of an Agreement with Plateau Engineering, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
21. Approve the fourth renewal of an Agreement with Natural Channel Design, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
22. Approve the fourth renewal of an Agreement with Kimley-Horn and Associates, Inc. and the County for on-call professional engineering services, not to exceed \$250,000.00 per project. **Public Works**
23. Approve the fourth renewal of an Agreement with Rosenberg Associates and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
24. Approve the fourth renewal of an Agreement with Woodson Engineering and Surveying, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
25. Approve the fourth renewal of the On-Call Agreement with Aztech Design, Inc. and the County for professional engineering services, not to exceed \$250,000 per project. **Public Works**
26. Approve the second renewal of the On-Call Agreement with Civiltec Engineering, Inc. and the County for professional engineering services, not to exceed \$250,000 per project. **Public Works**
27. Approve the fourth renewal of an Agreement with The WLB Group, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works**
28. Approve the fourth renewal of an Agreement with Shephard-Wesnitzer, Inc. and the County for on-call professional engineering services, not to exceed \$250,000 per project. **Public Works.**
29. Approve the purchase of two (2) Chevrolet Crew Cab 4 x 4 pickups under AZ State Contract No. ADSPO12-016669 from Midway Chevrolet in the amount of \$61,738.84. **Public Works**
30. Approve the purchase of two (2) Trail King Lowboy Trailers under City of Tucson Contract No. 120377 from Empire Southwest LLC, in the amount of \$188,503.88. **Public Works**
31. Approve Modification No. One of Forest Road Agreement No. 14-RO-11030700-004 for road maintenance services through June 23, 2019. **Public Works**
32. Approve Intergovernmental Agreement with City of Flagstaff for the allocation of \$5,735 (in FY16) to the Coconino County Sheriff's Office from the FFY15 Byrne Justice Assistance Grant

(JAG) to provide Critical Incident Team training; and authorize the Sheriff to execute all documents pertaining to the grant. **Sheriff**

The Board of Supervisors will resolve as the Board of Deposits

33. Approve the 10th Amendment to the Revolving Credit Agreement with Wells Fargo Bank N.A. and Request for Modification of Commitment Amount for Summit Fire District, in effect decreasing the Total Revolving Credit Line to \$16,683,000.00. **Treasurer**

The Board of Deposits will resolve as the Board of Supervisors

The Board of Supervisors will resolve as the Flood Control District Board of Directors

Flood Control District Consent Agenda

34. Approve the fourth renewal of the On-Call Agreement with Turner Engineering, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**
35. Approve the fourth renewal of the On-Call Agreement with Plateau Engineering, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**
36. Approve the fourth renewal of the On-Call Agreement with Natural Channel Design, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**
37. Approve the third renewal of the On-Call Agreement with Kimley-Horn and Associates, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000.00 per project. **Flood Control District**
38. Approve the third renewal of the On-Call Agreement with Woodson Engineering and Surveying, Inc. and the Coconino County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**
39. Approve the fourth renewal of the On-Call Agreement with Shephard-Wesnitzer, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District.**
40. Approve the third renewal of the On-Call Agreement with The WLB Group, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**
41. Approve the second renewal of the On-Call Agreement with Civiltec Engineering, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District.**

42. Approve the third renewal of the On-Call Agreement with Aztech Design, Inc. and the County Flood Control District for professional engineering services, not to exceed \$250,000 per project. **Flood Control District**

43. Approve reimbursement of the Highway User Revenue Fund (HURF), by the Flood Control District, in the amount of \$4,008.60, for Flood Control District use of Vehicle No. 15409, thereby completing transfer of the vehicle to the Community Development Department. **Flood Control District.**

The Flood Control District Board of Directors will resolve as the Board of Supervisors

The Board of Supervisors will resolve as the Health Services District Board of Directors

Health Services District Consent Agenda

44. Approve Intergovernmental Agreement DHS 14-070674, Amendment No. 2 with the Arizona Department of Health Services for the period July 1, 2015 to June 30, 2016, in an amount up to \$1,125,000 for the provision of Title 36 Behavioral Health Pre-Petition Screening and Evaluation Services. **Health District**
45. Approve Intergovernmental Agreement ADHS15-094961 with the Department of Health Services for the period of July 1, 2015 to June 30, 2016, in the amount of \$517,002 to provide Tobacco Education and Chronic Disease, Health in Arizona Policy, and Public Health Accreditation project activities and a corresponding FY16 Budget Amendment in the amount of \$48,673. **Health District**
46. Approve Independent Contractor Agreement (ICA) between North Country HealthCare and the Coconino County Public Health Services District for the period July 1, 2015 through June 30, 2016 for the operation of the Northern Arizona Center Against Sexual Assault (NACASA) and the payment of costs mandated to the County for sexual assault forensic examinations up to the amount of \$95,000. **Health District**
47. Approve a renewal contract with ATC Group Services Inc., to provide services for the unincorporated areas of Coconino County and the City of Williams to coincide with the previously approved Brownfields Assessment Coalition Intergovernmental Agreement between the City of Flagstaff and Coconino County; and approve a Budget Amendment for FY16 of \$29,700 to align with the total expected costs of \$50,000 associated with this contract. **Health District**
48. Approve a Budget Amendment of \$12,480 for the period of July 1, 2014 to June 30, 2015, to align the total expected costs of the contract of \$33,000 with ATC Group Services doing business as Cardno ATC INC, for the Rt. 66 Brownfields Coalition grant. **Health District**
49. Approve an amendment and extension of Arizona Department of Health Services contract 15-007845 with the Coconino County Public Health Services District for project expenses which include salary, ERE, operations and travel expenses to develop guidance and identify industry best practices associated with medical marijuana edibles in the amount of \$57,672. **Health District**

The Health District Board of Directors will resolve as the Board of Supervisors

Board of Supervisors' Action Items

50. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control an application for an Interim Permit and a New Liquor License for Jared Michael Repinski, License #12033376 of 2 Bar 3, located at 5877 Leupp Road, Flagstaff, AZ 86004. **Board of Supervisors**
51. Public Hearing and Consideration of Resolution 2015-41; a request for the abandonment of portions of Carol Drive, Linger Lane and an alleyway within the Grand Canyon Subdivision, Unit 10 as recorded in Case 2, Map 182 at the intersection of Highways 64 and 180 in Valle situated in the CG-10,000 (Commercial General) Zone. **Community Development**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this

Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this _____ day of _____, 2015.

Wendy Escoffier, Clerk of the Board